



Prince William County Government
Board of County Supervisors



Prince William Chamber of Commerce

January 20, 2015

Agenda



- Development Agency Workload Projections
 - ◆ What do we see coming down the pipeline?

- Plan of Action
 - ◆ How are we going to continue delivering service?

- Process Improvements – Last 12 Months
 - ◆ What have we done to improve our level of service?



Workload Projections



■ Development Activity

- ◆ 2.5% increase residential and commercial

■ State Stormwater Regulations

- ◆ Stricter enforcement of State requirements = additional workload

■ EnerGov System

- ◆ Phase II – Electronic Plan Review
- ◆ System Enhancements



Plan of Action



- Development Activity – 2.5% Increase
 - ◆ Add 1 Building Inspector position
 - ◆ Add 1 Assistant Trade Chief position
 - ◆ Add 1 Building Development Technician position
 - ◆ Add 1 GIS Analyst position



Plan of Action



■ State Stormwater Regulations

- ◆ Shifting staffing resources (shifting expenses)
- ◆ Long Term - Propose a VSMP Fee increase

■ EnerGov System

- ◆ Prioritize System Enhancements
 - Assess the timing of the rollouts
- ◆ Monitor staff workload/performance



FY 2016 Proposed Fee Schedule Changes



Fee Schedule	FY16 Proposed Changes		
Building Development	3% across-the-board program cost increase		
Land Development	3% across-the-board program cost increase		
	2.5% increase on all site-related fees <ul style="list-style-type: none"> • Site Plan Review • Subdivision Review • Lot Grading • Site Development Permit Fees 		
FMO Fee Schedule	5% across-the-board program cost increase		
		FY15	FY16 Proposed
Zoning Fees	Temporary Construction Trailers	\$75	\$82
	Home Employment	\$33	\$38
	Certificate of Zoning Approval	\$33	\$38
	Temporary Activity Permit	\$185	\$200
	Signs –		
	I. New Sign	\$67	\$74
	II. Reface	\$34	\$38
	III. Temporary	\$31	\$34

Development Process Improvements



■ EnerGov – Phase I

- ◆ Overall project management

■ Flex Positions – Last 12 months

- ◆ 2 – Engineer II - Fire Protection Plan Reviewers
- ◆ 1 – Development Technician (Building Dev.)
- ◆ 1 – Planner II (Land Dev.)



Development Process Improvements



■ Sketch Plan Submission – Optional

- ◆ Customer Savings - \$635 Processing and \$.70/1,000 square feet of building area
- ◆ Customer Time Savings – Average 30 calendar days from initial submission to “approval”
- ◆ Staff Time Savings – Receive an average of 12 Sketch Plan submissions/year. Estimate 120 staff hours/year



Development Process Improvements



■ Fire Alarm Plan Walk Thru Process

- ◆ Fire alarm plans involving 10 or less devices
- ◆ Estimated 30 day plan review time reduced to 1 day

■ Fire Lane Plan Submissions

- ◆ Requires submission with the Site Plan
- ◆ Effective January 15, 2015



Development Process Improvement



■ Residential Sprinkler Master File

- ◆ 14 Residential Master Files
- ◆ Approximately 3 hours of staff time involved in the review of a single family sprinkler plan

■ FMO Industry Seminar – December 9th

- ◆ Plan Review and Inspections





■ Stormwater Management Concept Plan

- ◆ Process Action Team formed

- ◆ Kickoff meeting held December 9

- ◆ Team Goals

- Identify options for meeting the intent of the plan submission

- Develop a clear set of processes for industry to follow



Questions

